

**TECHNICAL ADVISORY COMMITTEE (TAC)
FOR THE
CONGESTION MANAGEMENT PROGRAM (CMP)**

August 21, 2003

MINTUES

The one hundred and forty-second meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices, 1250 San Carlos Avenue, San Carlos, Bacciocco Auditorium. Chair Geoff Kline called the meeting to order at 1:20 p.m.

Member Attendance:

George Bagdon	absent	Craig Ewing	present	Parviz Mokhtari	absent
Merrill Buck	present	Gene Gonzolo	present	Meg Monroe	present
April Chan	absent	Howard Goode	present	Ruben Niño	present
Dennis Chuck	present	Corinne Goodrich	present	Van Ocampo	present
Neil Cullen	absent	Geoff Kline	present	Larry Patterson	absent
Ray Davis	absent	John Lisenko	absent	Marc Roddin	absent
Kent Dewell	absent	Jon Lynch	present	Mo Sharma	present
Mark Duino	absent	Rick Mao	present		

Others attending the meeting were: Joe Hurley (Transportation Authority), Kenneth Folan (MTC), Jim Bigelow (CMAQ), Pat Dixon (Transportation Authority Citizens Advisory Committee), Zachary Chop (Caltrans), Christine Maley-Grubl (Peninsula Traffic Congestion Relief Alliance), Duncan Jones (Atherton), Walter Martone (C/CAG), Sandy Wong (C/CAG), and Brian Lee (San Mateo County Public Works), Jeff Georgevich (MTC), Michael Wride (City of Millbrae), Loren Bloomberg (CH2M Hill), Deborah Degang (DKS Associates), Onnolee Trapp (CMAQ), Thomas Leupold (San Mateo Daily News)

1. Public comment on items not on the Agenda

None.

2. Issues from the last C/CAG and CMAQ meetings

- Presentation by the Peninsula Congestion Relief Alliance on the “Try Transit Campaign”.
- Approval of the appointment of Richard Garbarino, Council Member of South San Francisco, to the Bicycle and Pedestrian Advisory Committee.
- Approval of the Community-based Transportation Planning for \$50,000 and Agreement with SamTrans for Community-based Transportation Planning for \$50,000.

- Approval of Agreement with DKS Associates to develop a Countywide Intelligent Transportation System Strategic Plan for \$400,000.
- Election of Deborah Wilder of the City of Foster City to serve as the C/CAG Chairperson.
- The CMAQ Committee approved in concept the recommendation of the TAC regarding the Measure A reauthorization language to define local allocation expenditures, subject to rewording for the actual ballot measure.

3. Approval of the Minutes from July 17, 2003 meeting

Motion: To approve the minutes. Unanimous.

4. Measure A Reauthorization Programs, Costs, and Project Lists

- Howard Goode presented summaries of the various project proposals submitted by the County, Cities, and transit operators. The proposals were grouped under four program categories:
 - Highways
 - Pedestrian / Bikeways
 - Grade Separations
 - Transit
- The list of projects presented did not include unfunded carry-over projects from the current Measure A Program.
- Howard recommended that the Bicycle/Pedestrian program be treated like the Grade Separation program in such that individual projects need not be prioritized for now. Instead, they will be evaluated based on a formula or criteria in the future.
- Although the final percentage share of each program will be determined as a central policy issue later, TAC members suggested that the 20% (approximate) Local Share be taken off the top instead of be taken from the highways portion only. The reasoning is that the 20% Local Share can be used for roadways, local transportation services, and so on.
- On behalf of the TA, Howard requested that the TAC form two subcommittees to prioritize projects in the Transit program and the Highway program, respectively.

Following are volunteers to participate in the two subcommittees:

Transit Subcommittee: Corrine Goodrich, April Chan (recommended by C. Goodrich) Craig Ewing, Rick Mao, Gene Gonzalo, Geoff Kline, Sandy Wong, Joe Hurley.

Roadway Subcommittee: Ruben Nino, Van Ocampo, Brian Lee, Parviz Mokhtari, Gene Gonzalo, Mo Sharma Larry Patterson, Geoff Kline, Sandy Wong, Joe Hurley

5. Ramp Metering Project Update

- The Ramp Metering Study consultant, Deborah DeGang of DKS Associates along with Loren Bloomberg of CH2M Hill, gave a presentation of the Study conducted so far.
- The study has completed base-line (without metering) analysis. Scenarios studied for base-line are: Current Year, Year 2010, Year 2020, AM & PM peak periods for Route 101 corridor from San Francisco to Santa Clara county lines, and for Route 280 from San Francisco county line to Route 380. The Study assumes future improvements including programmed projects in the STIP and Measure A.
- The next steps of the study will analyze impacts of ramp metering on the mainline, the ramps, and local arterials. The analysis in the next steps will provide decision makers with information as to where, when, and if ramp metering would provide benefits.
- The TAC accepted the Consultant's proposed two scenarios in the next step analysis: 1) Limited Metering -- limited queues, minimize disruption to local streets, minimize ramp capital improvements. 2) Expanded Metering -- reduce mainline delay, extended queues, more extensive ramp capital improvements where feasible and beneficial.

6. Recommendations for the Award of up to \$391,951 to four cities under the 2nd cycle of the "local transportation services" component of the countywide congestion relief plan

- A total of five applications were received requesting \$502,831. A committee composed of Corinne Goodrich representing SamTrans/Transportation Authority, Christine Maley-Grubl representing the Peninsula Congestion Relief Alliance, Mo Sharma representing the City of Daly City, and Walter Martone from C/CAG reviewed the applications. In addition to the committee evaluation, the proposals were reviewed independently by SamTrans staff responsible for fixed route services. This was to ensure that there will be no competition between these proposed services and the fixed route service.
- The committee recommends that the Menlo Park, Foster City, and San Carlos renewal applications be funded. They also recommended that there be further discussions with San Carlos to determine the reasons for the high cost of the program.

- The committee recommends that the new program requested by the City of Millbrae be funded.
- The committee recommends that the East Palo Alto application not be funded at this time.
- Finally, the committee recommends that for the next cycle of the program.
 - Capital costs (purchase of vehicles or infrastructure) should not be counted toward the local match.
 - C/CAG should contract for an independent performance audit of all of the local service programs that have been funded. This will enable C/CAG to more accurately compare the relative performance of each program and better judge which strategies are providing the most cost-effective service.

Motion: To accept the recommendations to award funding to four cities under the "Local Transportation Services" component of the Countywide Congestion Relief Plan. Unanimous.

7. 2003 Congestion Management Program Monitoring Report

- Every two years, C/CAG, as the Congestion Management Agency for San Mateo County, is required to measure the roadway segments and intersections on the Congestion Management Program roadway network to determine the change in LOS from one period to the next.
- This latest monitoring performed in 2003 by Fehr & Peers Transportation Consultants showed that four (4) roadway segments are deficient as compared to nine (9) roadway segments in 2001. The improvement may be due to the economy downturn as well as a result of the various congestion relief measures throughout the county.
- In February 2002, C/CAG made the decision to do a Countywide Deficiency Plan instead of having individual jurisdictions prepare Deficiency Plans when violations are discovered. Although one member of the TAC suggested to do away with an individual deficiency plan and adopt a countywide deficiency plan on a permanent basis, it is too soon to assess the countywide deficiency plan's results. This decision can be made by the next CMP update.

Motion: To accept the 2003 Congestion Monitoring Report. Unanimous.

8. 2003 Draft Congestion Management Program (CMP)

- Every two years, C/CAG as the Congestion Management Agency for San Mateo County, is required to prepare and adopt a Congestion Management Program (CMP).

Motion: To accept the Draft 2003 Congestion Management Plan (CMP) Update. Unanimous.

9. Other Business

- Geoff Kline stated that there will be no STIP money available in the upcoming 2004 STIP cycle. In addition, the next Federal programming will not occur until approximately a year from now.
- Funding for the next cycle of TDA Article #3 program for Bike/Pedestrian projects will likely happen by the end of this calendar year. Local jurisdictions are encouraged to submit candidate projects. The BPAC will prioritize candidate projects.
- Sandy Wong requested volunteers to participate in the Countywide Intelligent Transportation System (ITS) Study Working Group. The Working Group will work closely with the Consultant and guide the Study. If you cannot be part of the Working Group, you can also provide input and be involved with the study by participating in the Stakeholder Workshops. There will be a total of three Stakeholder Workshops scheduled throughout the study. Time and location to be announced.

Meeting was adjourned at 3:30 p.m.